

Third Joint Session
Panel on Tropical Cyclones | Typhoon Committee
(42nd Session of PTC and 47th Session of TC)
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FOR PARTICIPANTS ONLY
INF/TC.47/9.1
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ENGLISH ONLY

LONG-TERM APPOINTMENT MECHANISM FOR TC SECRETARY
(Item 9 of Provisional Agenda)

(Submitted by AWG)

Summary and Purpose of Document:

The proposal for a LONG-TERM APPOINTMENT MECHANISM FOR TC SECRETARY was initially drafted by the Chair of the Advisory Working Group based on views and discussion at the meeting of the AWG, on 24 October in Bangkok. The current document is the result of further comments from the AWG members. This proposal is presented to TC-47 as an info document for Members' consideration, with a view to a decision being made at TC-48.

Action Required:

The Committee is invited to:

- (a) Take note of this document.
- (b) Take a decision in TC-48 as appropriate with changes as needed

APPENDIX - LONG-TERM APPOINTMENT MECHANISM FOR TC SECRETARY

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LONG-TERM APPOINTMENT MECHANISM FOR TC SECRETARY

Introduction

According to the Terms of Reference of Typhoon Committee (Paragraph 14), approved in the 45th Session (Hong Kong, China, 29 Jan - 1 Feb 2013) the Committee shall appoint the TC Secretary. As no rules for selection and appointment of the Secretary were established, the Advisory Working Group in its meeting of October 24th, in Bangkok, followed by discussions amongst the members of the AWG through email messages, drafted the current proposal to inform the TC at its 47th Session with a view to take a decision at the 48th Session.

Proposal for Long-term Appointment Mechanism for TC Secretary

The appointment of TC Secretary should be conducted in an open, transparent and wholly accountable manner with due consideration given to the suitability of the appointee in carrying out the responsibilities under the Terms of Reference for TC Secretary and in promoting the objectives of TC within as well as outside the TC region.

Subject to any applicable terms governing the appointment of TC Secretary in the TCS hosting agreement (#), the following process should be followed as far as practicable:

1. Nominations from Members with CVs of nominees to reach TCS 6 months before the annual Session that would decide on the appointment.
2. In consideration that TC is an inter-governmental organization, where a nominee proposed by any Member requires the endorsement or agreement of another Member or other government administrations within or outside TC, the necessary support or clearance should be obtained in writing for the nomination to be considered valid.
3. TCS to present a collated list of nominees to TCS Host Member for advice on any administrative issues relating to the nominees proposed, in accordance with the TCS hosting agreement.
4. TCS, in consultation with TC Chair and AWG, to present a list of eligible nominees as candidates for appointment as the new TC Secretary and to submit the list, with comments on administrative issues associated with nominees if any, relevant information to Members for reference and consideration (*) 3 months before the Session.
5. Members to vote if necessary, and the Committee to appoint the new TC Secretary at the annual Session.

(#) It is proposed that in future bids for hosting of TCS, terms relating to the appointment of TC Secretary should be included for consideration by Members in selecting the successful bid.

(*) Guidelines for Members in considering the desirable qualities in a TC Secretary:

Essential

- Knowledge and at least 10-year working experience in NHMS or other relevant organizations in meteorology, hydrology and DRR among ESCAP, WMO or TC Members.
- Ability to coordinate and work effectively with ESCAP, WMO and TC Members, including TCS Host Member.
- Proficiency in spoken and written English.

Preferable

- Knowledge or previous experience in the works of Typhoon Committee.
- Proficiency in a working language of the TCS Host Member.